

CITY OF WATTERSON PARK

LEGISLATIVE MEETING

Zoom Online Meeting
Facilitated by Clerk Aggie Keefe

November 8, 2021

The meeting was called to order at 7:06 p.m.

Address from the Mayor — Regarding our meeting: “The notification process is the same as for a special meeting. Watterson Park is conforming with the new law and the meeting will be a regular meeting. The process is transparent, the public can see and hear, and any votes will be taken by roll call. We are no longer asking you to mute yourself, but please be mindful of background noise. All Zoom meetings are being recorded and will be kept on permanent file. If you have any technical difficulties, please send a text to Aggie.”

Roll Call — Roll was called by the Clerk. Present were Mayor Linda Chesser; Councilmembers Jay Bourke, Becky Ewan, Gina Garrett, Phil Johnson, and Marlene Welsh; Treasurer Jerry Wild; and Clerk Aggie Keefe. Absent was Councilman Steve Fortwengler. Also present were Attorneys John Treitz and Duncan Crosby.

Pledge of Allegiance — The Clerk displayed a picture of the American flag on screen, and all present recited the Pledge of Allegiance.

NEW BUSINESS

Audit Report — John McIntyre was present via Zoom to go over the audit report for fiscal year ending June 30, 2021. Council members and officers were supplied in advance with a copy of the Auditor’s Communication and the Annual Financial Report. Mr. McIntyre began with the Independent Auditor’s Report on pages 1 and 2, where McIntyre & Wooldridge, PSC, gives their unqualified opinion that the financial statements present fairly the respective financial position of the governmental activities and each major fund of the City of Watterson Park in accordance with accounting principles generally accepted in the United States. He went over the Statement of Net Position on page 3 that lists Assets, Liabilities, and Net Position. On page 4, Statement of Activities, expenditures were broken down by primary function. Mr. Treitz questioned why we reflect the revenue from the grant program in a different place than the general revenues. Mr. McIntyre explained that ARPA funds would be offset against the primary function expenditures, and these funds will show up in the program revenues operating grants. The Balance Sheet on Page 5 shows the breakdown between the General Fund and Municipal Aid Fund and the reconciliation of governmental funds. Page 6 shows the revenues, expenditures, and changes in fund balances of governmental funds; the reconciliation of these items is on Page 7. Mr. McIntyre intentionally skipped over the narrative of the footnotes on pages 8 through 12. Page 13 covers cash and cash equivalents as well as short-term investments. Page 14 gets into the actual investments, most of which are negotiable Certificates of Deposit. Mr. Treitz asked for clarification of the approximate \$50,000 difference between the cost and the fair market value of these CDs. Mr. McIntyre clarified that this is the value versus the actual cost. Also on this page investments were listed under maturity periods as of June 30, 2021. Mr. McIntyre reported that the City’s negotiable certificates of deposit held by two brokerage companies are above the amount covered by FDIC, leaving \$72,185 of uninsured deposits that were not collateralized. Page 15 shows the three levels that rate the reliability of the fair market value. Most of Watterson Park’s investments fall under Level 2. Capital assets activity is listed at the bottom of this page. Page 16 gives a different schedule on the assets, breaking them down between Cost and Accumulated Depreciation, and also lists revenues from Property Taxes. Page 17 shows Commitments, which includes a waste management contract, lawn and landscaping agreements, and police protection. Mr. Treitz said that in the future, he would like to break down lawn, landscaping, tree maintenance, and snow removal into separate line items, as they were from several different contracts but don’t appear to be on this report.

In summary, Mr. McIntyre said there were no material subsequent events that required recognition or additional disclosure in these financial statements. On Page 21, they noted the uninsured investments mentioned on Page 14

and recommended that the City comply with state law with regards to cash and investments. He noted that the City subsequently received a report of pledged securities from the bank. Furthermore, the City plans on monitoring its cash and investment balances throughout the year to ensure FDIC compliance.

Mr. McIntyre then went over the Auditor's Communication to the Mayor and City Council. They encountered no difficulties with management in performing and completing the audit. There were no corrected or uncorrected misstatements, and no disagreements with management. They designated Jerry Wild as the person who has suitable skill, knowledge, and experience to perform non-audit services. They noted that the City has designated a Council member to perform oversight over the treasurer/accounting function and stressed the importance of continuing this practice.

Mrs. Ewan made a motion to accept the audit as presented; seconded by Mr. Johnson. There being no further discussion, the motion was brought to a roll-call vote. Voting yea were Jay Bourke, Becky Ewan, Gina Garrett, Phil Johnson, and Marlene Welsh. There were no nays or abstentions. Motion carried with a vote of 5-0. Mr. McIntyre will electronically transmit the audited financial statement to the DLG. Mrs. Keefe will take care of getting the audit printed and mailed out to residents via first class mail.

Mr. McIntyre left the meeting at 7:42 p.m.

APPROVAL OF MINUTES

Mrs. Welsh made a motion to approve the minutes of the October 11 meeting as received; seconded by Ms. Garrett. There being no further discussion, the motion was brought to a roll-call vote. Voting yea were Jay Bourke, Becky Ewan, Gina Garrett, Phil Johnson, and Marlene Welsh. There were no nays or abstentions. Motion carried with a vote of 5-0.

APPROVAL OF TREASURER'S REPORT

Mr. Wild reported revenues for the month of October 2021 in the amount of \$292,033 and expenses in the amount of \$50,906, resulting in a surplus of \$241,128 for the month. Mr. Treitz commented that sending out the real property tax bills is costly, as this year it was \$16,561. His law firm sends out the tangible property tax bills at no cost to us. Ms. Ewan made a motion to approve the report as presented; seconded by Mr. Bourke. There being no further discussion, the motion was brought to a roll-call vote. Voting yea were Jay Bourke, Becky Ewan, Gina Garrett, Phil Johnson, and Marlene Welsh. There were no nays or abstentions. Motion carried with a vote of 5-0.

OLD BUSINESS

American Rescue Plan Act (ARPA) — Mr. Crosby reported that we have engaged with KIPDA, so they will be providing advisory services and reporting when it's necessary. ARPA has extended the due date for the first report to April 30, 2022. It will cover the time period from when we receive the funds through the end of March 2022. There has been no additional guidance out of Treasury. The U.S. Senate passed a bill that would significantly expand the kinds of projects for which we can use ARPA funds. If it passes in the House and is signed by the President, it will change what we can use the ARPA money for. As we are under no pressing time constraints, the better course is to sit tight and see what develops. Mayor Chesser asked if the study that BTM is doing on Stober Road could be covered with the ARPA funds. Mr. Crosby said probably not under the current rules, as there needs to be a water quality benefit that would come from the project. If the law changes on this, it might be that we can reimburse ourselves for that. We just don't know at this time. Mayor Chesser asked about the interest we earn on the funds, and Mr. Crosby said we can keep interest that is earned regardless.

Stober Road Flooding – Proposal from BTM — Mr. Treitz said that we have a contract with BTM for them to do a study of why in the last two to three years we've had these extraordinary flooding events compared to the last

20 years. Clearing out the ditch didn't result in a full resolution of the problem. Mayor Chesser said that Craig Mount with BTM said it would be several weeks before he can even begin the study. Mayor Chesser also mentioned that she sent everyone a copy of a notice that BTM was acquired by Bowan Consulting Group effective October 15.

Off-Duty Patrol Monthly Shift Postings — Mayor Chesser reported that everyone was provided with a copy of the Monthly Shift Postings for the month of November. More shifts are being picked up. Regarding the question about how much John Aubrey keeps of the hourly charge for off-duty patrol, he told Mayor Chesser that he keeps \$10 and the officers/sheriffs get the rest. Mr. Bourke said he noticed some new names signed up in the shift reports.

Homeless Encampment — Mayor Chesser reported that work was started last Monday on clearing out the homeless encampment by the I-264 eastbound ramp. It appears they will be installing a new section of fencing. Jackie Phillips with KYTC is supposed to contact her regarding a memo of understanding.

Mailing Lists and First-Class Mail vs. Publication of Ordinances — Mrs. Keefe reported that she received an estimate from United Mail to print and mail our ordinances first class to 490 residents as follows: \$470 for printing, processing, and mail prep, and \$209 for postage, for a total of \$679. We just recently paid \$3,076 to publish our tax ordinances, so mailing our ordinances would result in a tremendous savings to mail out. We also save several thousand dollars by mailing our approved audit instead of publishing it.

Fall Newsletter — Mrs. Keefe reported that she uploaded files for the fall newsletter to United Mail on October 26. They are running two weeks behind because this is their busy season. Everyone should receive the newsletter by the end of this week. Mrs. Keefe has put the current newsletter on our website.

JCLC Annual Dinner — Mayor Chesser reported that the JCLC annual dinner is going to be held on November 18 at the Jeffersonian. Our reservations have been made. We have ten people planning to attend.

NEW BUSINESS

Committee Reports — Mr. Bourke asked Mayor Chesser if she has an update regarding the house at the corner of Milldaun and Gardiner Lane. A neighbor complained about vehicles parking in the front yard and some trash on the property. Mayor Chesser talked to the family who is renting the property. She asked them to not park in the grass and expressed her concern about the trash they placed at the street. Mr. Bourke said they have since put down gravel in their back yard and are now parking there, and the piles of trash have been removed. We will be taking them a new neighbor welcome basket.

LMPD 6th Division Citizens Advisory Board Meeting — Mr. Bourke reported that he will not be able to attend this week's meeting. He attended the October meeting, where Major Robinson reported that crime was down in the Sixth Division. They are still low on officers. Major Robinson was excited about some software called ShotSpotter that the Sixth Division will be getting in the spring. It tells where a gunshot is within seconds, giving law enforcement the ability to deploy more quickly. This technology is already being used downtown. They will also be getting a license plate reader that reads license plates quickly and gives current information on the vehicle.

Good Citizen Recognition — Mayor Chesser would like for us to do some type of recognition for good citizens. There is a resident at the corner of Conaem and Gardiner Lane who walks a section of Gardiner Lane almost daily and picks up trash. We can recognize this resident in the newsletter, and Mrs. Keefe can post it on our website. Should we offer an award — maybe in the form of a gift card? She asked Council members to think about it and come back with ideas next month. Mrs. Keefe will look to see what other small cities do.

Holiday Dinner — Mr. Treitz would like to treat Council and Officers to the annual appreciation dinner this year. We weren't able to last year because of COVID. Mr. Treitz asked for some possible dates in early to mid December that will work for everyone. Mr. Johnson suggested a Wednesday or Thursday. Mayor Chesser suggested December 9 or December 16. Mr. Treitz will check into some possibilities and will get back with us.

General Updates Provided by the Mayor —

- 1234 Gardiner Lane – Star Construction was the contractor for AT&T at this site. The concrete repair was made; Chris with Hearn Industrial said it was the worst patch job he has ever seen. Mayor Chesser passed his comment along to Geoff Wohl. Hank Mangeot with AT&T had a supervisor inspect the job and the inspector agreed that it needs further attention. The contractor is to return to the site for further remediation work.
- 4819 Poplar Level Road – There is a District Development Plan to construct an office/warehouse on 1.41 acres for Louisville Countertop.
- 1200 Hodel Road – The owner of the property has applied for a waiver to reduce the required parking area and a Modified Conditional Use Permit to add to an existing athletic facility on 1.45 acres in the M-3 Zoning district.
- Welcome Baskets – Mayor Chesser and Mrs. Ewan delivered welcome baskets to three new residents on Annshire Avenue.

Sixth Division Shop with a Cop — Mayor Chesser asked if we would like to make a donation again this year. We donated \$1,000 last year. After discussion, Ms. Ewan made a motion to donate \$1,000 to the LMPD Sixth Division Shop with a Cop; seconded by Mr. Bourke. There being no further discussion, the motion was brought to a roll-call vote. Voting yea were Jay Bourke, Becky Ewan, Gina Garrett, Phil Johnson, and Marlene Welsh. There were no nays or abstentions. Motion carried with a vote of 5-0. Mr. Wild will send a check to Mayor Chesser and she will see that it is delivered to the Sixth Division.

ADJOURNMENT

Mrs. Welsh made a motion to adjourn; seconded by Ms. Garrett. There being no further discussion, the motion was brought to a roll-call vote. Voting yea were Jay Bourke, Becky Ewan, Gina Garrett, Phil Johnson, and Marlene Welsh. There were no nays or abstentions. Motion carried with a vote of 5-0 and meeting adjourned at 8:29 p.m.

All those persons noted as being present at the beginning of this meeting, unless otherwise indicated, remained throughout.

Approved at the meeting of the City Council held on _____.

Linda Chesser, Mayor

Aggie Keefe, Clerk

Minutes taken and transcribed by Aggie Keefe from notes and Zoom recording.